



United States
Department of
Agriculture

Trade and Foreign
Agricultural Affairs

Foreign
Agricultural
Service

1400 Independence
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Washington, DC
20250-1052

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ATP 19-003

**SUBJECT: Agricultural Trade Promotion (ATP) Program Contracting
Threshold Value**

TO: ALL ATP Participants

BACKGROUND: The final ATP rule, at 7 CFR 1489.28(d), provides that “Once approved by the CCC, these contracting guidelines shall govern all of a Participant’s ATP-funded contracting involving contracts with a minimum annual value that CCC will determine and announce in writing to all ATP Participants via an ATP notice issued on the FAS website.”

GUIDANCE: This program notice sets the minimum ATP contract threshold at \$35,000 per year. Participants wishing to set a lower threshold should indicate this value in their contracting plan submitted for FAS’ review and approval.

At a minimum, Participants must adhere to all requirements set forth in 7 CFR 1489.28 and the guidelines established in ATP Program Notice 18-006 when entering into contracts for services or products that are reimbursed in any part with CCC resources.

/s/

Mark Slupek
Deputy Administrator
Office of Trade Programs