

# USDA International Food Assistance

**Presented by:**  
**the Office of Capacity Building and Development**  
**Foreign Agricultural Service**  
**U.S. Department of Agriculture**

## **Introduction**

Ron Croushorn, Director, Food Assistance Division (FAD)

## **McGovern-Dole Program**

Debra Pfaff, Chief, School Feeding and Humanitarian Assistance Branch, FAD

## **Food for Progress Program**

Nicola Sakhleh, Chief, Food for Development Branch, FAD

## **Updates in Food Aid Program Operations**

Shari Kosco, Program Analyst, Food for Development Branch, FAD

Echo Domingues, Program Analyst, Food for Development Branch, FAD

Barbara Shumar, Senior Analyst for Closeouts, Monitoring and Evaluations Staff, OCBD

Dorothy Feustel, Deputy Director, FAD

## **Best Practices for Proposal Submission**

Jennifer Wenger, Program Analyst, School Feeding and Humanitarian Branch, FAD

Colin Miller, Program Analyst, Food for Development Branch, FAD

Amy Ritualo, Evaluation Specialist, Monitoring and Evaluation Staff, OCBD

## **Questions and Answers**



# McGovern-Dole International Food for Education & Child Nutrition Program

**Presented by: Debra Pfaff  
Branch Chief**

- **Program Overview**
- **Fiscal Year 2012  
Resources and Awards**
- **Fiscal Year 2013**
  - Program Frameworks
  - Resources and Priority Countries
  - FY 2013 Proposal Submissions

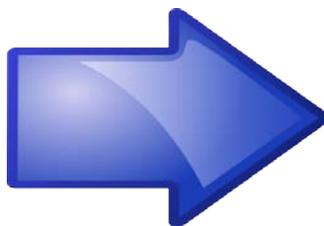


# Program Basics

- Farm Security and Rural Investment Act of 2002
- Targets developing countries
- Promotes education (improving literacy) and child development
- Focuses on graduating programs through sustaining the benefits to education, enrollment, and attendance of beneficiaries, especially girls
- Strengthen community linkages and increase capacity of government to implement school feeding activities
- Commodities are primarily used for direct distribution

# FY 2012 Resources and Awards

- **27 proposals received; valued at approximately \$530 million**
  - 15 Organizations
  - 15 Countries



- **Newly Approved \$150.6 million**
  - 10 Proposals
  - 7 Organizations
  - 9 Countries
- **Previously Approved \$55 million**
  - 6 Proposals
  - 2 Organizations
  - 6 Countries

**Total FY 2012 Funding  
Allocation: \$205.7 million**

\*\*\*Total amount of funding is used to pay for: commodities; transportation; Internal Transportation, Storage, and Handling (ITSH); activities; and administration costs

# FY 2013 McGovern-Dole Goal and Focus

## GOAL

**To promote primary education and reduce hunger through the provision of school meals in developing countries**



**Improved Literacy of School-aged Children**

**Increased Use of Health and Dietary Practices**

# McGovern-Dole Results Framework

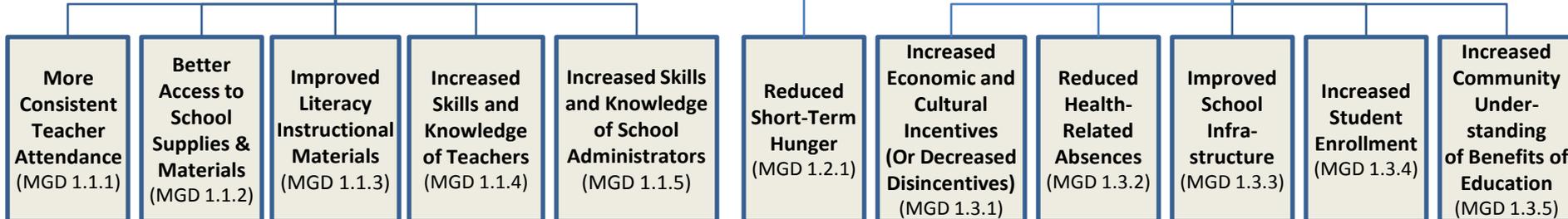
#1

Improved Literacy of School-Age Children (MGD SO1)

Improved Quality of Literacy Instruction (MGD 1.1)

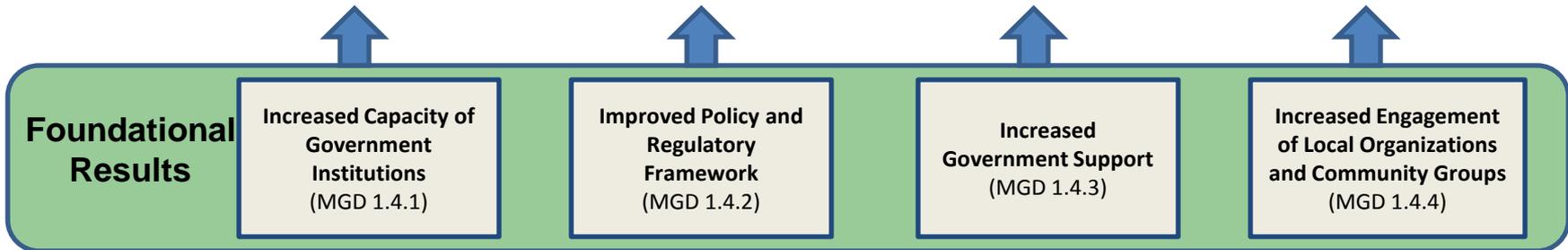
Improved Attentiveness (MGD 1.2)

Improved Student Attendance (MGD 1.3)



Increased Access to Food (School Feeding) (MGD 1.2.1.1, 1.3.1.1)

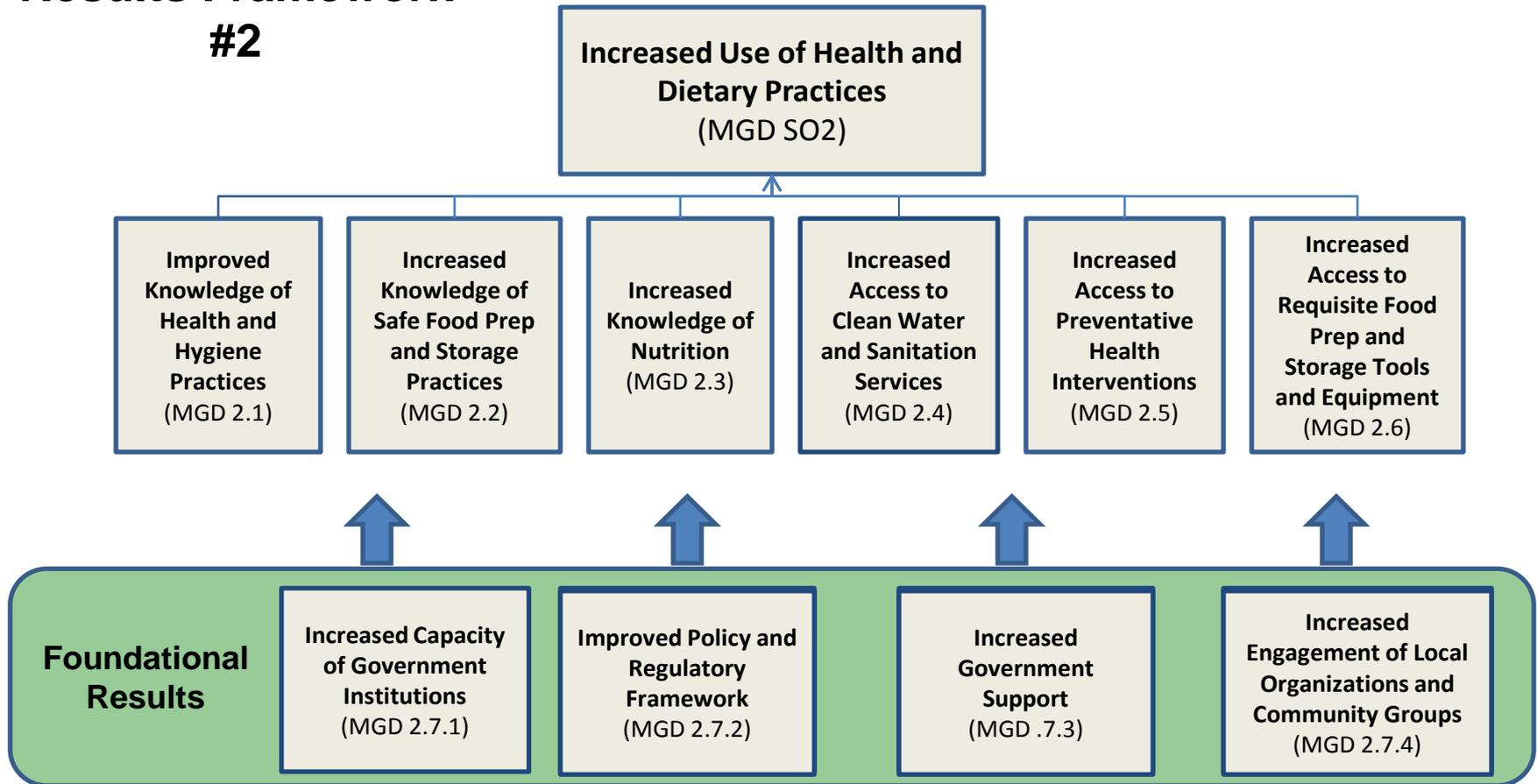
Increased Use of Health and Dietary Practices (See RF #2) (MGD SO2)



**A Note on Foundational Results:** These results can feed into one or more higher-level results. Causal relationships sometimes exist between foundational results.

# McGovern-Dole Results Framework

## #2



**A Note on Foundational Results:** These results can feed into one or more higher-level results. Causal relationships sometimes exist between foundational results.

# FY 2013 Solicitations

- **Requested FY 2013 Funding:**  
**\$184 million**



# Priority Country Determination

- **Priority Country Determination Factors:**
  - **Income** – Per capita below \$3,975 (*World Bank*)
  - **Malnutrition** – > 20% of children under age 5 are stunted (*World Health Organization*)
  - **National literacy rate** – Adult literacy rate < 80% (*UNESCO*)
- **Other Considerations during review process:**
  - Government commitment to education
  - Absence of civil conflict
  - USDA Post coverage and ability to monitor agreements
  - Coordination with other donor strategies

# FY 2013 Priority Country List

## McGovern-Dole Priority Countries

1. Benin

5. Liberia

2. Cambodia

6. Malawi

3. Cote d'Ivoire

7. Nicaragua

4. Guatemala

# FY 2013 Priority Country List

Country	Priority Regions
<b>Benin</b>	All Regions
<b>Cambodia</b>	Pursat, Battambang, Kampong Thom, and Siem Reap Provinces
<b>Cote d'Ivoire</b>	All Regions
<b>Guatemala</b>	Western Highlands (Departments of Totonicapán, Sololá, Quiche, and Huehuetenango)
<b>Liberia</b>	All Regions
<b>Malawi</b>	Central and Southern Regions
<b>Nicaragua</b>	All Regions

# Applications for Non-Priority Countries

- In FY 2013, FAS will give consideration to continuation of existing McGovern-Dole projects in non-priority countries.
- Proposal submissions for continuations must demonstrate that additional funding will lead to sustainability.
- Proposals for continuations will be evaluated using the same evaluation criteria as applications for new programs.

# Proposal Evaluation Criteria

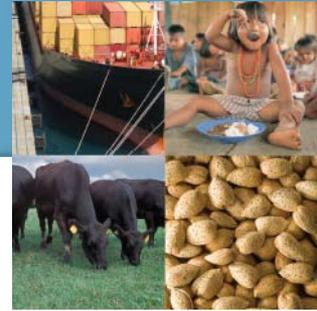
- In-Country Coordination with other Donors and Government Agencies (10%)
- Organizational Capability and Experience (15%)
- Sustainability and Graduation (15%)
- Activities and Project Design (20%)
- Results, Indicators, and Impact (20%)

# Proposal Evaluation Criteria

- Commodity and Funds Appropriateness and Management (10%)
- Application Quality (10%)
- Negative Factors

# FY 2013 Proposal Submissions

- **Proposals Due: August 3, 2012 at 5:00 PM EDT**
- **All proposals must be submitted through the Food Aid Information System (FAIS)**
  - No hard copies
  - No e-mail copies
- **For further information:**
  - <http://grants.gov>
  - <http://www.fas.usda.gov/excredits/FoodAid/FFE/ApplyForProgram.asp>



# Food for Progress (FFPr)

Presented by:

**Nicola David Sakhleh**

**Branch Chief**

**Food for Development Branch**

# Presentation Outline

1. FFPr Program Overview
2. FY 2012 Awards
3. FY 2013 Solicitation



# FFPr Program Basics

- Authorized by the Food for Progress Act of 1985
- Targets developing countries
- Supports expansion of private enterprise in the agricultural sector
- Commodities are usually monetized to fund development activities



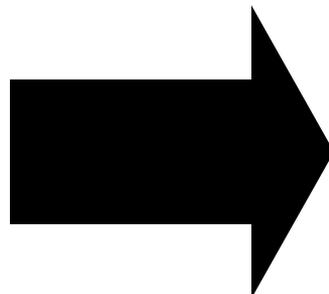
# FFPr Resources in 2013

- Funding authorized by the Farm Bill
- \$40 million cap on transportation costs
- Commodity value not restricted
- \$15 million for administrative costs

# FY 2012 FFPr Proposals

## 58 Proposals Submitted

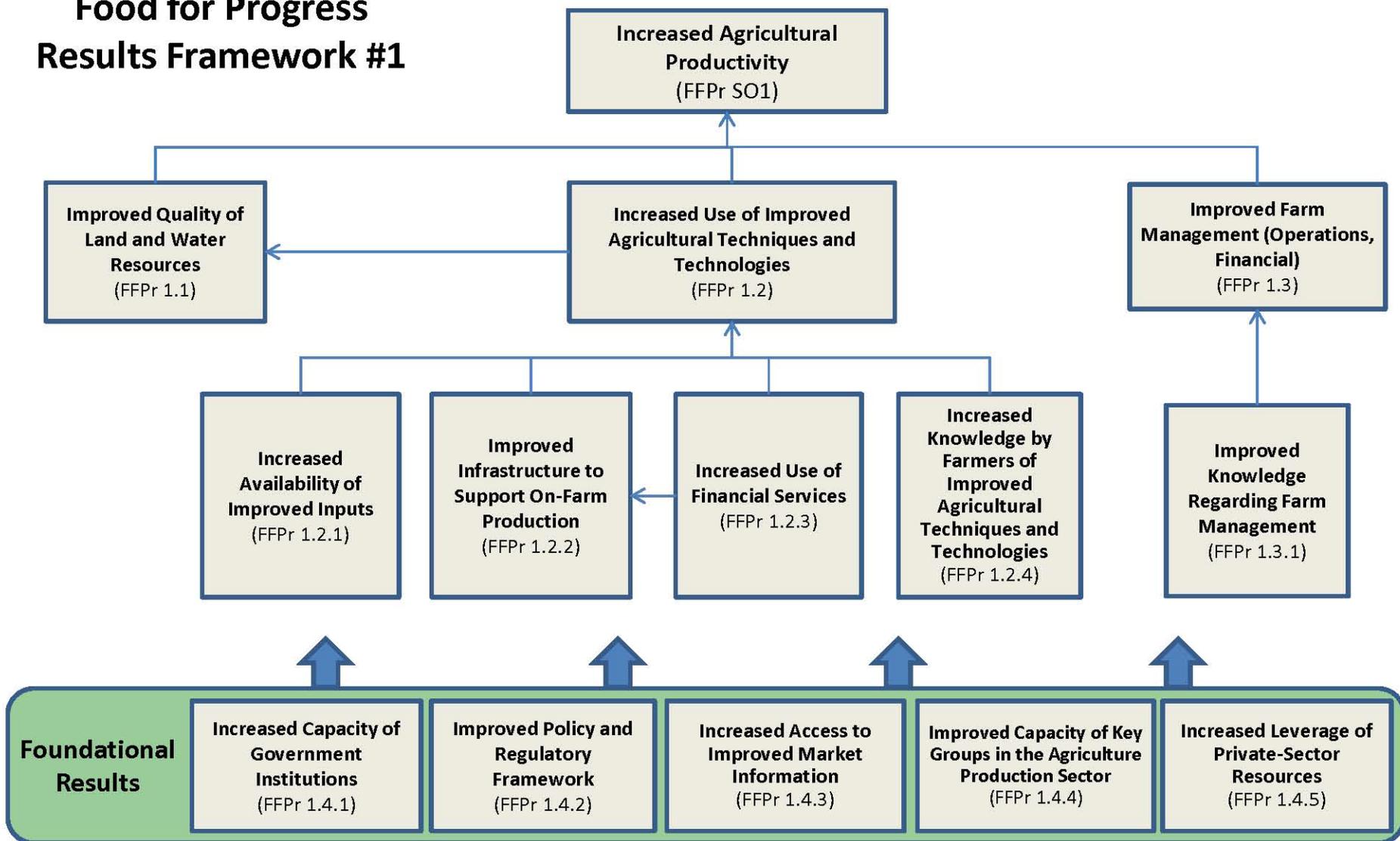
- Proposals from:
  - 53 from PVOs
  - 5 from Govts
- 12 countries



## 11 Proposals Approved

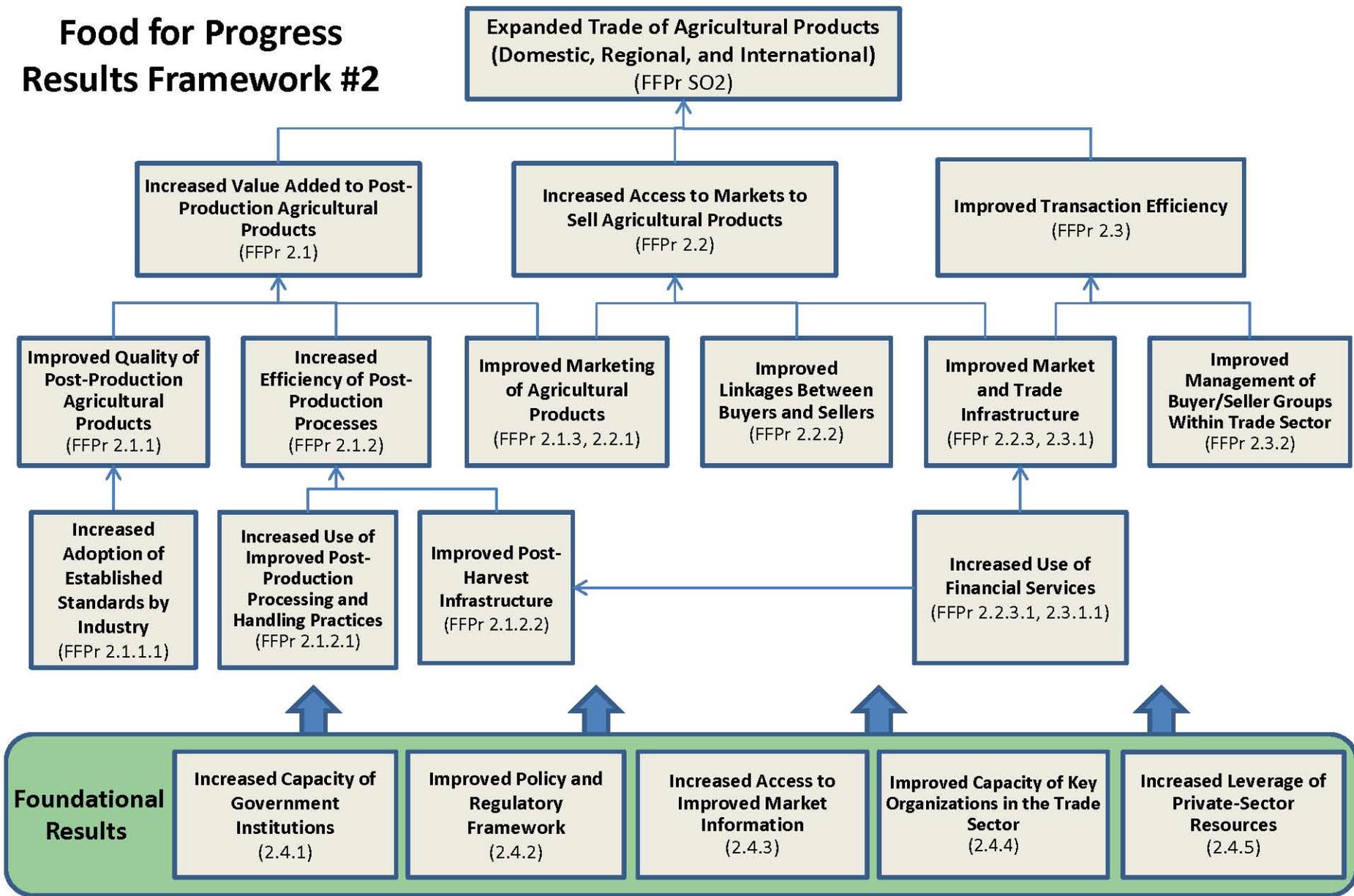
- Approved programs:
  - 11 PVOs
  - 0 Govts
- 9 countries
- Total value  
= \$158 million

# Food for Progress Results Framework #1



**A Note on Foundational Results:** These results can feed into one or more higher-level results. Causal relationships sometimes exist between foundational results.

# Food for Progress Results Framework #2



**A Note on Foundational Results:** These results can feed into one or more higher-level results. Causal relationships sometimes exist between foundational results.

# FFPr Priority Country Criteria

- **Income:** Per capita below \$3,975 (*World Bank*)
- **Malnutrition:** >20% of children under age 5 are stunted (*World Health Organization*)
- **Political Freedom:** Rated free or partly free (*Freedom House*)
- **USDA Post Coverage:** Ability to monitor
- **Other Considerations:** Security, Potential Market Disruptions, other Donor Activities, etc.

# FY 2013 Priority Countries

<b>Bangladesh</b>	<b>Mongolia</b>
<b>Burkina Faso</b>	<b>Mozambique</b>
<b>Kenya</b>	<b>Philippines</b>
<b>Haiti/ D.R.</b> (All of Island Approach)	<b>Timor Leste</b>
<b>Liberia</b>	<b>Tanzania</b>

# Applications for Non-Priority Countries

- In FY 2013, FAS will give consideration to continuation of existing FFPr projects in non-priority countries and regions.
- FAS will also consider funding continuations for on-going activities in non-prioritized sectors in priority countries.
- Proposal submissions for continuations must demonstrate that additional funding will lead to a lasting impact.
- Proposals for continuations will be evaluated using the same evaluation criteria as applications for new projects.

# FY 2013 FFPr Priorities

Country	Priority Region	Priority Sectors
Bangladesh	<ul style="list-style-type: none"> <li>• Feed the Future Regions</li> <li>• Rajshahi Division (north-west and south-east)</li> </ul>	<ul style="list-style-type: none"> <li>• Dairy value chain development</li> <li>• Vegetable value chain development</li> <li>• Fruit value chain development with an emphasis on seed multiplication and post harvest techniques</li> <li>• Development of agricultural technologies</li> </ul>
Burkina Faso	<ul style="list-style-type: none"> <li>• Cotton appropriate regions</li> </ul>	<ul style="list-style-type: none"> <li>• Organic cotton value chain development with an emphasis on seed multiplication and post harvest techniques</li> </ul>
Haiti & Dominican Republic	<ul style="list-style-type: none"> <li>• Whole of Island Approach</li> </ul>	<ul style="list-style-type: none"> <li>• Banana, avocado, and/or mango value chain development</li> </ul>

# FY 2013 FFPr Priorities (Con't)

Country	Priority Region	Priority Sectors
Kenya	<ul style="list-style-type: none"> <li>• Feed the Future Regions</li> <li>• Northern Kenya</li> </ul>	<ul style="list-style-type: none"> <li>• Value chain development of crops currently cultivated</li> <li>• Livestock value chain development</li> <li>• Fishery value chain development</li> </ul>
Liberia	<ul style="list-style-type: none"> <li>• Cocoa: Bong, Nimba, Lofa, Gbarpolu, Grand Gedeh</li> <li>• Fruit and vegetables: Bong, Nimba</li> </ul>	<ul style="list-style-type: none"> <li>• Cocoa value chain development</li> <li>• Fruit and vegetable value chain development</li> </ul>
Mongolia	<ul style="list-style-type: none"> <li>• All regions</li> </ul>	<ul style="list-style-type: none"> <li>• Dairy value chain development. Must complement and coordinate with existing USDA-funded projects.</li> <li>• Meat value chain development. Must complement and coordinate with existing USDA-funded projects.</li> </ul>

# FY 2013 FFPr Priorities (Con't)

Country	Priority Region	Priority Sectors
Mozambique	<ul style="list-style-type: none"> <li>Central and northern areas, such as Nacala and Beira trade and transport corridors</li> </ul>	<ul style="list-style-type: none"> <li>Cashew value chain development</li> <li>Maize value chain development. Proposal should include an aflatoxin reduction strategy.</li> <li>Cassava value chain development</li> </ul>
Philippines	<ul style="list-style-type: none"> <li>Mindanao</li> </ul>	<ul style="list-style-type: none"> <li>Cold chain and/or post harvest infrastructure development</li> </ul>
Timor Leste	<ul style="list-style-type: none"> <li>Rural Interior</li> <li>Baucau</li> <li>Viqueque</li> <li>Lautem</li> </ul>	<ul style="list-style-type: none"> <li>Value chain development of high-value crops currently cultivated, intercropping with food security crops if necessary.</li> </ul>
Tanzania	<ul style="list-style-type: none"> <li>Southern Agricultural Growth Corridor of Tanzania</li> <li>Northern Tanzania</li> </ul>	<ul style="list-style-type: none"> <li>Horticulture value chain development</li> <li>Livestock value chain development</li> </ul>

# FY 2013 FFPr Proposal Evaluation Criteria

- **Activities and Project Design (18%)**
  - Strong emphasis on value chain development
- **Results, Indicators, and Impact (18%)**
- **In-Country Coordination (12%)**
  - Feed the Future (Feed the Future countries only)
  - Country/Regional Investment Plans
  - Donor Activities (international and USG)
- **Sustainability Plan/Objectives (10%)**
  - Commercialization (private sector participation)
- **Management of Commodities (15%)**
  - Ability to monetize
  - No disruption to markets
- **Organizational Capability/Experience (18%)**
- **Overall Application Quality (9%)**
  - Completeness of proposal
  - Followed guidance

# FY 2013 Proposal Submissions

- **Proposals Due: August 3, 5:00 pm**
- All proposals must be submitted through the Food Aid Information System (FAIS)  
<http://www.fas.usda.gov/fais/public>
  - No hard copies, emails, or in person drop offs
- **Proposal Guidance** is available online at:
  - <http://www.grants.gov>
  - <http://www.fas.usda.gov/food-aid>

# Proposal Entry Checklist

## Checklist for Submitting Proposals in FAIS

---

### Proposal Summary Section

- SF-424 Attached
- Strategic Analysis Attached
- Project Level Frameworks Attached
- Performance Monitoring Plan Attached
- Evaluation Plan Attached
- Letters of Support Attached (Not Required)

### Introduction Section

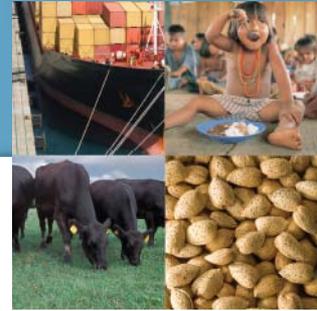
- All required boxes are filled in for country, project dates, etc.
- Introduction box includes descriptions based on Proposal Guidance for the following areas:
  - One paragraph summary of proposed project
  - In-Country Registration Status
  - Organizational Capability
  - FFPr Only: Lasting Impact
  - MGD only: Local Capacity Building
  - MGD only: Commitment to Education
  - MGD only: Graduation and Sustainability
- Completed Program Administration Tab



United States  
Department of  
Agriculture



Foreign  
Agricultural  
Service



# Updates on USDA Food Assistance Agreement Implementation

**Presented by:**

**Shari Kosco, Food Assistance Division**

**Echo Domingues, Food Assistance Division**

**Barb Shumar, Monitoring and Evaluation Staff**

**Dorothy Feustel, Food Assistance Division**



## I. FAS Market Intelligence Resources

- USDA Data
- USDA Resources and Tools
- FAS Website for Data



## II. Regulations and Agreement Reminders

- Sub-recipient Agreements
- Record Retention
- Use of USDA funds
- Commodity Losses
- Disposition Letters



## III. Program Closeout

- Interest Bearing Accounts
- A-133
- Line Item Movements
- Tax Certification
- Positive Findings



## IV. FAIS

- Results Section Changes
- Budget Entry Changes
- Submitting Reports
- Other New Items



United States  
Department of  
Agriculture



Foreign  
Agricultural  
Service

# I. FAS MARKET INTELLIGENCE RESOURCES

# Why Use USDA Data?

- The data is considered to be the most reliable, credible, objective, and unbiased
- Publications and data are available online and updated regularly
- These reports and data are **FREE!**

# USDA Resources and Tools

- **GAIN/Attaché Reports**
  - (Global Agricultural Information Network)
- **Production, Supply, and Distribution Database (PSD)**
- **FAS Commodity Circulars**
- **Global Agricultural Trade System (GATS)**
  - U.S. Trade Data from U.S. Census Bureau, Foreign Trade Division

# Navigating Our Website

The screenshot shows the USDA Foreign Agricultural Service website. At the top left is the USDA logo and text: "United States Department of Agriculture Foreign Agricultural Service". At the top right is the FAS logo with the tagline "Linking U.S. Agriculture to the World". Below the header is a navigation menu with items: Home, About, Newsroom, Data, Commodities, Trade, Development, Careers, Contact Us, and Help. The "Data" menu item is circled in red. Below the navigation menu is a search bar labeled "Search FAS" with a "Go" button and a list of search options: "Search All USDA", "Advanced Search", "Database-specific Searches", and "Search Tips". To the right of the search bar is the "In Focus" section, which features a photo of children in a classroom and the text: "25,000 Senegalese Schoolchildren to Benefit from USDA-Supported Project (USDA Blog, 05/01/12)". To the right of the "In Focus" section is the "I Want To..." section, which is circled in red and contains a list of links: "Read Attaché reports (GAIN)", "Find export financing", "Explore scientific exchange fellowships", "Find information on countries", "Find trade regulations", "Find Maximum Residue Levels (MRL)", and "Travel for USDA official business". Below the "I Want To..." section is the "Announcements and Events" section, which contains links for "Audio and Video", "Events", and "Trade Shows". At the bottom left of the page is the "Stay Connected" section with social media icons for Twitter, Facebook, Blog, Flickr, and YouTube. Below that is the "NEI" logo (National Export Initiative) with the website "www.export.gov". At the bottom right of the page is the "Local intranet" logo.

# GAIN/Attaché Reports

Advanced Search - Windows Internet Explorer provided by Foreign Agricultural Service

http://gain.fas.usda.gov/Lists/Advanced%20Search/AllItems.aspx

USDA United States Department of Agriculture Foreign Agricultural Service

gain Global Agricultural Information Network Online

GAIN Home help Contact Us

FAS Home > GAIN Home > Advanced Search

### Advanced Search

**Search by Date and Categories/Countries/Posts**

Block Date  Custom Date

Most Recent Week

1/1/2011 to 5/3/2012

**Categories:**

- Dairy and Products
- Export Accomplishments
- Exporter Assistance
- Fishery Products
- Fruit
- Grain and Feed
- Livestock and Products
- Oilseeds and Products
- Pest/Disease Occurrences
- Plantino Seeds

**Countries:**

- Rwanda
- Ryukyu Is - Nansei Is
- Sao Tome and Principe
- Saudi Arabia
- Senegal
- Serbia

**Posts:**

- All Posts
- Abidjan
- Accra
- Addas Ababa
- Algiers
- Amman

**Additional Keywords Filter:**

Report Name:

Report Highlights:

Search Clear

Error on page. Local intranet 125%

# Data Webpage

The screenshot shows a web browser window with the URL <http://www.fas.usda.gov/psdonline/psdQuery.aspx>. The page header includes the USDA logo and the text "United States Department of Agriculture Foreign Agricultural Service". A navigation menu at the top contains links for Home, About, Newsroom, Data, Commodities, Trade, Development, Careers, Contact Us, and Help. The "Data" link is circled in red. Below the navigation menu, the breadcrumb trail reads "You are here: Home / Data / Data". The main content area is titled "Data" and features a "Search FAS" box with a "Go" button and a "Search All USDA" checkbox. Below the search box are sections for "Browse by Audience" and "Browse by Subject". The "Browse by Subject" section lists "Market Development", "Exporting U.S. Products", and "Buying U.S. Products". The main content area is divided into three columns. The left column contains the following sections: "Current and Archived FAS Reports" with a bulleted list of "Export Sales Reports", "Crop Explorer", "Global Agricultural Information Network (GAIN)", "International Agricultural Trade Reports", and "World Production, Markets, and Trade Reports"; "Other Useful Trade Data" with a link to "Agricultural Market Access Database" and a description of its cooperative effort; and "Trade and International Markets - USDA Economic Research Service" with a link to "International trade data and information from USDA's Economic Research Service." The right column contains three database links: "Export Sales Reporting (ESR)", "Global Agricultural Trade System (GATS)", and "Production, Supply, and Distribution (PS&D)". Each link is accompanied by a small graphic and a brief description of the data provided. The browser's status bar at the bottom shows "Local Intranet".

e - Custom Query - Windows Internet Explorer provided by Foreign Agricultural Service

http://www.fas.usda.gov/psdonline/psdQuery.aspx

PSD Online - Custom Query

USDA United States Department of Agriculture Foreign Agricultural Service

psd Production, Supply and Distribution Online

PSD Online Home About PSD Online Help Contact Us

You are here: FAS Home / Market and Trade Data / PSD Online Home

### Production, Supply and Distribution Online

Welcome to the Foreign Agricultural Service's Production, Supply and Distribution (PSD) online database. This database contains current and historical official USDA data on production, supply and distribution of agricultural commodities for the United States and key producing and consuming countries.

**Release Schedule**  
Get the complete PSD data release schedule for the current calendar year. PSD data will next be released on: **Thursday, May 10, 2012**

**Perform a Custom Query**  
View PSD Official Statistics on screen or create downloadable files for your spreadsheet or database program.

**Downloadable Data Files**  
Downloadable files containing Official Statistics are generated when each commodity's data is released. These data files include all attributes, countries and years pertaining to a particular commodity.

**Reports (Listed by Category)**  
Click on a Category to expand the list and reveal available Reports. Click on the desired Report in the list to view it.

- Coffee
- Cotton
- Dairy
- Field Crops - Production
- Fruits and Vegetables
- Grains
- Juice
- Livestock
- Oilseeds
- Poultry
- Sugar

**My PSD Online**  
Signing in to PSD Online allows you to save your Custom Queries.  
[New User](#)  
[Forgot Your Password?](#)

Username:   
Password:

**Sign In**

**Note:** It is not necessary to sign in to view PSD data.

**More PSD Information**

- Data Availability**  
Get a list of available data and country market year information ...
- Data Publications**  
Current World Production, Market and Trade Reports, and other data publications ...
- Regions**  
Countries as they are grouped in PSD's regions ...

**See Also ...**

- IDB Summary Demographic Data**
- Global Agricultural Trade System**

Local intranet

# PSD Custom Query

Query - Windows Internet Explorer provided by Foreign Agricultural Service

w.fas.usda.gov/psdonline/psdQuery.aspx

Home - Custom Query


 United States Department of Agriculture  
**Foreign Agricultural Service**


 Production, Supply and Distribution Online

[PSD Online Home](#) | [About PSD Online](#) | [Help](#) | [Contact Us](#)

You are here: [FAS Home](#) / [Market and Trade Data](#) / [PSD Online Home](#) / **Custom Query**

Commodity	Data Type	Country	Year
Filter: All Commodities Pistachios, Inshell Basis Potato Products, Frozen Poultry, Meat, Broiler Poultry, Meat, Turkey Prunes (Plums, Dried) Raisins <b>Rice, Milled</b> Rye Sorghum Strawberries, Fresh	Area Harvested Beginning Stocks <b>Production</b> Rough Production Milling Rate (.9999) <b>Imports</b> TY Imports TY Imp. from U.S. Total Supply <b>Exports</b> TY Exports <b>Domestic Consumption</b>	Rwanda Ryukyu Is - Nansei Is Samoa Sao Tome and Principe Saudi Arabia <b>Senegal</b> Serbia Serbia and Montenegro Seychelles Sierra Leone Singapore Slovakia	2012 <b>2011</b> 2010 2009 2008 <b>2007</b> 2006 2005 2004 2003 2002 2001

Summarize  
 Enter Summary Title

Summarize  
 Enter Summary Title

Summarize  
 Enter Summary Title

**Report Options**  
 Column: Year    Sort Order: Commodity/Attribute/Country     Top    Countries

File Format     Include Month Change  
 Include Codes     Include Year Change  
 Include Previous Month

**Status:** To save your Custom Queries, you must create a "My PSD Online" account and Sign In.

[FAS Home](#) | [USDA.gov](#) | [Economic Research Service \(ERS\)](#) | [World Agricultural Outlook Board \(WAOB\)](#) | [Trade Links](#) | [FOIA](#)

# PSD Custom Query Results

Foreign Agricultural Service Production, Supply and Distribution - Windows Internet Explorer provided by Foreign Agricultu

www.fas.usda.gov/psdonline/psdResult.aspx

Foreign Agricultural Service Production, Supply ...


**United States Department of Agriculture**  
**Foreign Agricultural Service**


**psd**  
 Production, Supply and Distribution Online

[PSD Online Home](#)
[About PSD Online](#)
[Help](#)
[Contact Us](#)

[Excel](#) | [Word](#)
[View Market Year Info](#)

Commodity	Attribute	Country	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
Rice, Milled	Milled Production (1000 MT)	Senegal	118	277	345	408	415
	MY Imports (1000 MT)	Senegal	820	683	690	800	750
	MY Exports (1000 MT)	Senegal	0	2	3	10	10
	Consumption and Residual (1000 MT)	Senegal	940	980	1,055	1,145	1,185

Source: Foreign Agricultural Service, Official USDA Estimates  
nr indicates 'Not reported'

Note about dates: The Trade Year is January-December of the later year of the split.  
For example, 2010/2011 refers to calendar year 2011.

[FAS Home](#) | [USDA.gov](#) | [Economic Research Service \(ERS\)](#) | [World Agricultural Outlook Board \(WAOB\)](#) | [Trade Links](#) | [FOIA](#)  
[Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [USA.gov](#) | [White House](#) | [Site Map](#)

# Commodity Webpages

USDA United States Department of Agriculture  
Foreign Agricultural Service

Linking U.S. Agriculture to the World

Home About Newsroom Data **Commodities** Trade Development Careers Contact Us Help

Search FAS  
   
 Search All USDA  
o Advanced Search  
o Database-specific Searches  
o Search Tips

Browse by Audience  
Information for... ▾

Browse by Subject  
▸ Market Development  
▸ Exporting U.S. Products  
▸ Buying U.S. Products

You are here: Home / **Commodities and Products**

## Commodities and Products

### Commodity Experts: Contact Information

- Biofuels
- Citrus
- Coffee
- Cotton
- Dairy
- Deciduous Fruit
- Grains
- Oilseeds
- Planting Seeds
- Potatoes
- Processed Products
- Raisins
- Meat, Livestock, Poultry, and Eggs
- Organic Products
- Stone Fruit
- Sugar
- Tree Nuts
- Wine

### Agricultural Trade Databases and Tools

- **Data**  
Objective intelligence on foreign market opportunities, production forecasts, assess export marketing opportunities, and changes in policies affecting U.S. agricultural exports and imports. (GATS, PS&D and ESR)

# Oilseeds Commodity Webpage

USDA United States Department of Agriculture  
**Foreign Agricultural Service**

Linking U.S. Agriculture  to the World

Home About Newsroom Data Commodities Trade Development Careers Contact Us Help

You are here: Home / Commodities and Products / **Oilseeds**

## Oilseeds

**Commodity and Country Analysis**

- Oilseeds: World Markets and Trade
- Global Agricultural Information Network (GAIN)
- Soybeans at a Glance

**Data**

- Global Agricultural Trade System (GATS)
- Production, Supply and Distribution Database
- U.S. Exports Sales Reports

**Contacts**

**Other Commodities**

Search FAS

Search All USDA

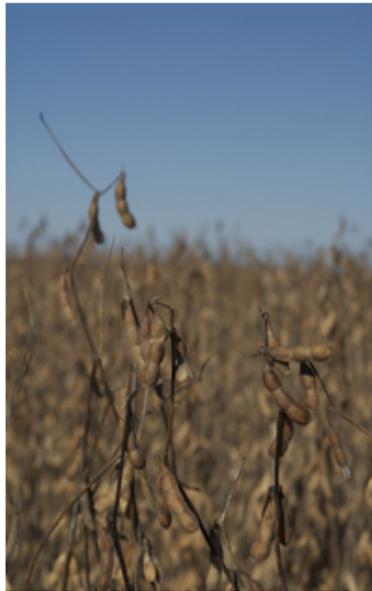
- Advanced Search
- Database-specific Searches
- Search Tips

Browse by Audience

Information for... ▼

Browse by Subject

- Market Development
- Exporting U.S. Products
- Buying U.S. Products

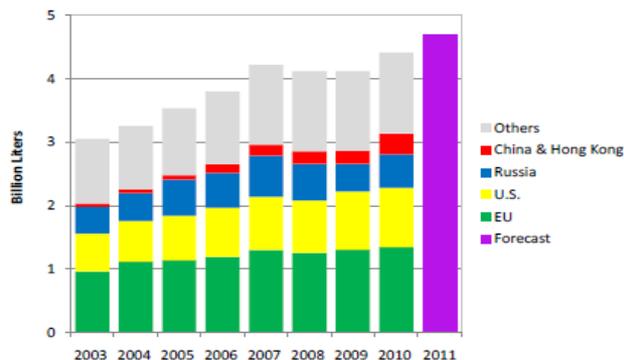


Page Last Updated: May 16, 2011

# Putting The World Picture Together

## Wine: World Markets and Trade

World Wine Imports Rebound to Record



In 2011, global wine trade is expected to continue to expand to another record. In 2010, global wine imports reached 4.4 billion liters, up 7 percent from the previous year, driven largely by stronger demand from Russia, China, and Hong Kong. After a slight downturn in 2008 and 2009 due to the economic recession, world trade is returning to trend.

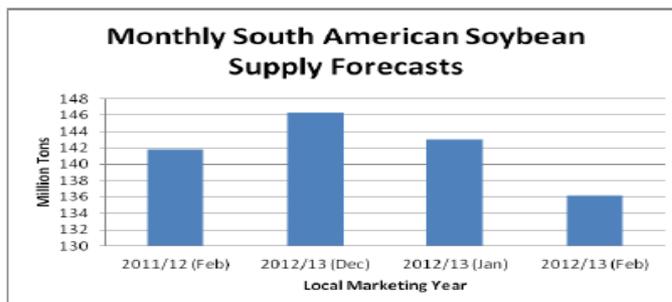
### Major Importers

The European Union (EU) is the world's largest supplier, consumer, exporter, and importer of wine. In 2011, imports are expected to expand moderately on stronger demand for inexpensive imported wines. In 2010, EU imports were up 3 percent to 1.3 billion liters on greater demand for Australian and U.S. wines. Over the past several years, the rate of growth has been slowing due to policies aimed at social and health concerns and competition from alternative beverages. At the same time, unit values dropped as consumers demanded less expensive wines.

The United States is the second largest import market. Imports are forecast to continue trending upward on higher consumption and interest in trying new wines. Last year, imports reached 932 million liters on greater shipments from the EU. The EU supplies about half of the U.S. imports, followed by Australia (over 20 percent) and Chile (15 percent). In a reversal of earlier trends,

## Oilseeds: World Markets and Trade

### Declining South American Soybean Supplies Will Shift Buyer Focus to the U.S.



U.S. producers are likely to benefit from recent cuts in South American 2012 soybean crops soon to be harvested and marketed in competition against the U.S. 2011 crop. Dry weather has reduced area and yield that will adversely impact export availability in the coming months. This production decline along with record October-December exports and crush has reduced forecast supply 6 million tons from the previous year and 10 million tons from the December forecast. With global import demand expected to be 3 million tons higher than last year for the 2012 January-September period, there should be ample opportunity for the U.S. to carve out additional sales.

In contrast, the U.S. is expected to have ample supplies ready for export in September 2012. With South American supplies on September 1<sup>st</sup> expected to be down nearly 9 million tons from last year, it is extremely unlikely that we will see a repeat of the 50 percent drop in U.S. export volume (15 million tons) in the September – December period. However, much will depend on the size of next year's crop and strength of China's demand.

# Additional Contact Information

The screenshot shows the USDA Foreign Agricultural Service website. The top navigation bar includes links for Home, About, Newsroom, Data, Commodities, Trade, Development, Careers, **Contact Us**, and Help. The 'Contact Us' link is circled in red. Below the navigation bar, the page title is 'Contact Us'. The main content area is divided into several sections: 'Offices' (Find contacts for FAS Washington, D.C. offices), 'Overseas Offices' (Find contacts for FAS overseas offices), 'Media Inquiries' (Email the Webmaster), 'Experts' (Commodity/Product Experts, Market Development Experts), 'Market and Trade Data Applications Help' (Export Sales Query System Email, PSD Online Email, U.S. Trade Internet System Email), and 'Directories' (USDA Phone Directory (Washington DC Area), Email Directory, Organizational Phone Directory (.pdf), Agency and Office Information Directory (.pdf)). A search bar and navigation menu are visible on the left side of the page.

# Thank You!

## II. REGULATION REMINDERS

# Sub-recipient Agreements

- Subrecipients are expected to comply with all applicable laws and regulations.
- Example #1: Your organization provides a sub-award to a NGO in the recipient country. The subrecipient must comply with:
  - **7 CFR 3019**: Uniform Administrative Requirements
  - **2 CFR 230**: Cost Principles for Non-profit Organizations
  - **7 CFR 3052**: Audits of States, Local Governments, and Non-profits
  - **Other applicable regulations and statutes**

# Sub-recipient Agreements (Cont'd)

- Example #2: Your organization provides a sub-award to a university in the recipient country. The subrecipient must comply with:
  - **7 CFR 3019**: Uniform Administrative Requirements
  - **2 CFR 220**: Cost Principles for Educational Institutions
  - **7 CFR 3052**: Audits of States, Local Governments, and Non-profits
  - **Other applicable regulations and statutes**

# Sub-recipient Agreements (Cont'd)

- Federal financial assistance recipients and subrecipients are required to have a Dun and Bradstreet (D&B) **Data and Universal Numbering System (DUNS)** number and be registered in the **Central Contractor Registration (CCR)**
- Register at: <http://fedgov.dnb.com/webform> and <https://www.bpn.gov/CCR/default.aspx>
- There are very few exemptions to this requirement, listed in 2 CFR 25.110 (d) (2):
  1. The agency determines that it must protect an entity's information from disclosure (to protect national security or personal safety)
  2. If the subaward is to a foreign entity for <\$25k and the agency deems it too impractical

**REMINDER:** All food aid agreements require program participants to –

1. Consult with FAD before selecting a subrecipient
2. Submit a copy of the subrecipient agreement to FAD

- **Program Participants must maintain all required documents 1499/1599.13 (a)**
  - Financial records, supporting documents, statistical records, and all other records pertinent to an award shall be retained for a period of three years from the date of submission of the final expenditure report or, for awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, as authorized by the Federal awarding agency.

# Use of USDA Funds

- Only use USDA funds for activities outlined in your agreement.
- All costs must be allowable. See cost principles in 2 CFR 230 (formerly the A-122 OMB Circular).
- Contact FAD for approval before starting a new activity. If the activity is allowable, the agreement will be amended.
- Please refer to 7 CFR 3019.62 for further information regarding remedies for noncompliance.

# Use of USDA Funds (Cont'd)

- **Common violations under MGD include:**
  - Providing cash instead of intended incentives (such as school supplies, hygiene kits, take-home rations, etc)
  - Purchasing local food / condiments
  - Distributing take-home rations to all students, if girls are the only intended beneficiaries
- **Common violations under FFPr include:**
  - Implementing activity components that are not included in the activity descriptions in the Plan of Operation (Attachment A)
  - Failing to implement significant activity components as stated in the Plan of Operation

## **The Participant is responsible for:**

- Taking all necessary measures to prevent spoilage and theft of commodities
- Ensuring proper storage/warehouse facilities
- Reporting any losses valued over \$1,000 immediately, including:
  - Circumstances of loss/damage
  - Quantity/value of loss/damage

# Commodity Losses (Cont'd)

- Participants are required to pursue claims for lost/damaged commodities for which they have title
- As per 7 CFR 1499.10/1599.10, Participants must:
  - Initiate a claim against the ocean carrier or insurance company for damages/losses \$20K or greater
  - Pursue and settle the claim
- Participants may retain funds obtained from claims
  - Funds may only be expended for purposes approved in advance by FAS

# Accepting Damaged Commodities

- The Participant is obliged to accept the cargo and take steps to recondition or salvage as much of the cargo as they can.
- Participants should request the carrier to pay for the cost to recondition the cargo up front.
- The cost to recondition the cargo should be included in the Participant's marine claim against the carrier.

# Budget Constraints

- FAS endeavors to provide the total quantity of commodities approved in an agreement.
- In some cases, this isn't possible because of increased commodity or freight costs.
- See Part I, Section E of your agreement for total funds obligated.

# Disposition of Equipment

- Program Participants must seek approval of plan to dispose of equipment valued at \$5,000 or more
- Contact FAD program analyst by email to request approval of disposition plan
- Disposition of equipment must follow plan, or if no instructions are provided within 120 days, the Participant may follow 7 CFR 3019.34
- Documentation of equipment disposition needs to be in writing for closeout



United States  
Department of  
Agriculture



Foreign  
Agricultural  
Service

# III. PROGRAM CLOSEOUT AND A-133 AUDITS

# OMB Circular A-133 Audits

- **Participants are required to perform an audit to assure compliance to the program agreements and regulations**
  - All non-federal organizations that expend \$500,000 or more of Federal awards in a year
  - Organizations expending less than \$500,000 in a year are exempt from the Federal audit requirements, but must make records available for review or audit
  - If a Participant provides more than \$25,000 to a subrecipient, the subrecipient must also have an audit

# Responsibilities of Participant Under OMB Circular A-133

- Ensure completion of an audit
- Submit the audit reporting package and Data Collection Form (form SF-SAC) to the Federal Clearinghouse within 9 months from the end of your fiscal year
- In addition to submitting a copy of your OMB Circular A-133 Audits to the Federal Clearing House audits, both OMB Circular A-133 and agreement audits must also be attached to the agreement within FAIS

- Audits are reviewed for findings
- If a participant has findings, FAS will contact the participant regarding a corrective action plan
- If the next year's audit continues to have findings or shows no improvement, FAS may request a meeting with you and your accounting staff

# Closeout of Food Aid Agreements

- When a participant's program has ended and a final report is provided, a Food Assistance Division (FAD) analyst will begin the closeout process
- The closeout checklist lists all items required for food aid agreement closeout is on the FAS website:

**<http://www.fas.usda.gov/excredits/FoodAid/FormsTemplates/CloseoutChecklist.pdf>**

# Closeout Checklist

- All activities under the agreement have been completed or an explanation has been provided explaining why activities were not completed
- A final, cumulative logistics and monetization report (logmon) has been submitted (all non-cumulative logmons were submitted)
- All commodities have been received and distributed or an explanation has been provided as to why commodities have not been received or distributed
- If applicable, the final logmon indicates that all monetization proceeds and interest were spent. If not, all unspent proceeds will need to be returned to USDA
- The final, cumulative financial report has been submitted (or all non-cumulative financial reports have been submitted)
- All CCC cash funds that were advanced have been spent or returned to USDA
- All capital equipment with a value of US\$5,000 or more has been disposed of according to plan approved by FAS
- A tax certification letter or email stating that the organization has paid all relevant taxes in the recipient country, on all employees, for all years that the program was active has been submitted
- A-133 audits for all years the program was active have been submitted
- All known issues have been resolved

# Closeout of Food Aid Agreements

- **Monitoring and Evaluation Staff (MES) prepares a written assessment of the agreement**
  - Information to complete this evaluation is gathered from the logistics and monetization reports, financial reports, the signed agreement, and any amendments
  - Please ensure that you have addressed all of the outputs and outcomes listed in the Criteria for Measuring Progress located in the agreement

# Closeout of Food Aid Agreements

- **Once the written assessment is completed, MES will draft a closeout letter or an issue letter**
  - The closeout letter informs the participant that it has completed all of the requirements under the agreement and that USDA considers the agreement closed
  - An issue letter is sent if it is determined that the participant did not comply with a requirement of the agreement

# Closeout of Food Aid Agreements

## Common Reasons for Sending an Issue Letter

- Participant moved too much money between its flexible line items
- Participant spent more than the budgeted amount for administrative expenses
- Participant spent more than the budgeted amount for ITSH expenses
- Participant has a large commodity loss

# Closeout of Food Aid Agreements

## Claim Process

- If appropriate, FAS may initiate a claim or take enforcement actions according to 7 CFR 3019.62.

# IV. FOOD AID INFORMATION SYSTEM (FAIS)

- **Results Section**
  - Results are hierarchical
  - Results are numbered to correspond to the frameworks
  - More than one outcome is possible for each result
  - More than one category of beneficiary is possible for each activity

# Results (cont'd)

Proposal Result List - Windows Internet Explorer provided by Foreign Agricultural Service

<https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/ProposalActivityObjectivesDetails/1>

File Edit View Favorites Tools Help

Partnership for Human Development, Inc.  
 Fiscal Year: 2012  
 Status: In Progress  
 Country: To Be Decided

**Data Navigation**

- Print Proposal
- Download Proposal
- Download Proposal Attachments
- View Proposal Assignment
- View Applicant Details
- View Introduction
- View Commodity
- View Result
- View PVO Budget
- Proposal Summary
- Proposal Assignment
- Applicant Details
- Introduction
- Result
- Commodity
- PVO Budget

**INSTRUCTIONS**

[Summary](#)
[Results](#)
[Activities & Beneficiaries](#)
[Mapping](#)
[Other Details](#)

**List of Results**

Result	ID	Description	Actions
New Custom Title			<a href="#">Add</a>
▼ Increased Agricultural Productivity	1		<a href="#">Add</a>
Increased Leverage of Private-Sector Resources	2		<a href="#">Add</a>
Increased Capacity of Government Institutions	3		<a href="#">Add</a>
Increased Access to Improved Market Information	4		<a href="#">Add</a>
Improved Policy and Regulatory Framework	5		<a href="#">Add</a>
Improved Capacity of Key Groups in the Agriculture Production Sector (Coops and Small Shareholder Farmers)	6		<a href="#">Add</a>
▶ Improved Quality of Land and Water Resources	7		<a href="#">Add</a>
▶ Improved Farm Management (Operations, Financial)	85		<a href="#">Add</a>
▼ Expanded Trade of Agricultural Products (Domestic, Regional and International)	97		<a href="#">Add</a>
Increased Leverage of Private-Sector Resources	98		<a href="#">Add</a>
Increased Capacity of Government Institutions	99		<a href="#">Add</a>
Increased Access to Improved Market Information	100		<a href="#">Add</a>
Improved Policy and Regulatory Framework	101		<a href="#">Add</a>
Improved Capacity of Key Organizations in the Trade Sector (Processing Organizations and Trade Associations)	102		<a href="#">Add</a>
▶ Increased Value Added to Post Production Agricultural Products	103		<a href="#">Add</a>

Showing 1 to 169 of 169 entries

Filter all columns:

**Selected Results of proposal # 2012-0160**

#	Result Title	Parent	Description	Actions
1	Increased Access to Market to Sell Agricultural	--	Increased Access to Market to Sell Agricultural	<a href="#">Add</a>

Foundational results are included under every higher level result

Click to add result to proposal

Click to expand result tree

# Results (cont'd)

The screenshot shows a web browser window titled "Proposal Result - Outcome List" from the URL <https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/ProposalActivityObjectiveOutcome>. The browser is Windows Internet Explorer. The main content area displays the "Food Aid Information System" (FAIS) interface. A "Create Result Outcome" dialog box is open, showing the following details:

- Result: **Increased Agricultural Productivity**
- Outcome Indicator: Indicator
- Outcome #: 1
- Baseline: Indicator
- Baseline #: 1

At the bottom of the dialog, there are three buttons: "Save & Create New", "Save & Close", and "Cancel". An arrow points to the "Save & Create New" button.

To create multiple outcomes for one result, click "save and create new"

# Results (cont'd)

Create Output Beneficiary - Windows Internet Explorer provided by Foreign Agricultural Service

<https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/CreateOutput/1585?proposalActivi>

File Edit View Favorites Tools Help

Create Output Beneficiary

Status: In Progress  
 Country: To Be Decided

**Data Navigation**  
 • Print Proposal  
 • Download Proposal  
 • Download Proposal Attachments  
 • View Proposal Assignment  
 • View Applicant Details  
 • View Introduction  
 • View Commodity  
 • View Result  
 • View PVO Budget  
 • Proposal Summary  
 • Proposal Assignment  
 • Applicant Details  
 • Introduction  
 • Result  
 • Commodity  
 • PVO Budget

Activity: Construct fish ponds  
 Fiscal Year: 2012  
 Output: Number of fish ponds \*  
 Output #: 100 \*

Direct Beneficiaries		Indirect Beneficiaries	
Direct Beneficiary	Beneficiary #	Indirect Beneficiary	Beneficiary #
Unknown	0	Unknown	0
Ag Producers	50	Ag Producers	0
AgroBusiness Owners	5	AgroBusiness Owners	50
Boy students	0	Boy students	0
Communities	0	Communities	0
Community Groups	0	Community Groups	50
Cooks	0	Cooks	0
Cooperatives	0	Cooperatives	0
Earthquake Victims	0	Earthquake Victims	0
Elderly	0	Elderly	0
Families	0	Families	0
Farmers	0	Farmers	0

Save

Internet 100%

Add more than one beneficiary category for both direct and indirect.

- **Budget Section**
  - Creation of budget in Excel is possible
  - Pasting of large amounts of budget lines at one time is possible
  - Budget line items do not need to be broken down by fiscal year
  - Deleting the entire budget is possible
  - Deleting all budget items related to one activity is possible

# Budget (cont'd)

Proposal PVO Budget List - Windows Internet Explorer provided by Foreign Agricultural Service

https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/ProposalPVOBudgetList/1585?prop...

File Edit View Favorites Tools Help

Proposal PVO Budget List

**Food Aid Information System (QA)**

Home Proposal Agreement Compliance Reports Administration About FAIS

You are here : Home > Proposal > Proposal Summary > PVO Budget List

Welcome **fais\_admin**, On t... [Log Off]

**Proposal PVO Budget List**

Download Activity Codes

PVO Budget Summary **PVO Budget List**

**Budget Summary**

Fiscal Year	Cash (\$)	Monetization (\$)	Total(\$)
Total	0.00	0.00	0.00

**List of PVO Budgets** Add Budget Add Bulk Budget Delete All Budget Delete Activity/Year based Budget

Fiscal Year	Activity	Expense Type	Details	Quantity	Price Per Unit (\$)	Total Price (\$)	NICRA %	Total After NICRA (\$)	Cash (\$)	Monetization (\$)	Action
No data available in table											
Showing 0 to 0 of 0 entries											

Filter all columns:

**My FAIS Alerts**

- Fiscal Year: 2012
- Status: In Progress
- Country: To Be Decided

**Data Navigation**

- Print Proposal
- Download Proposal
- Download Proposal Attachments
- View Proposal Assignment
- View Applicant Details
- View Introduction
- View Commodity
- View Result
- View PVO Budget
- Proposal Summary
- Proposal Assignment
- Applicant Details
- Introduction
- Result
- Commodity
- PVO Budget

**Add budget line item one at a time**

**Add budget line items 100 lines or more at a time from Excel**

**Delete the entire budget**

**Delete budget items for one activity at a time**

FAS Home | USDA.gov | USA.gov | White House | FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement

Internet 100%

# Budget (cont'd)

Proposal PVO Budget List - Windows Internet Explorer provided by Foreign Agricultural Service

<https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/ProposalPVOBudgetList/1585?prop>

File Edit View Favorites Tools Help

[Favorites](#) | [Free Hotmail](#)

Proposal PVO Budget List

**Food Aid Information System (QA)**

[Home](#) | [Proposal](#) | [Agreement](#) | [Compliance](#) | [Reports](#) | [Administration](#) | [About FAIS](#)

You are here : [Home](#) > [Proposal](#) > [Proposal Summary](#) > PVO Budget List

[Download activity codes for Excel.](#)

[Download Activity Codes](#)

**Proposal PVO Budget List**

**INSTRUCTIONS**

[PVO Budget Summary](#) | **[PVO Budget List](#)**

**Budget Summary**

Fiscal Year	Cash (\$)	Monetization (\$)	Total(\$)
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**List of PVO Budgets**    [Add Budget](#) | [Add Bulk Budget](#) | [Delete All Budget](#) | [Delete Activity/Year based Budget](#)

Fiscal Year	Activity	Expense Type	Details	Quantity	Price Per Unit (\$)	Total Price (\$)	NICRA %	Total After NICRA (\$)	Cash (\$)	Monetization (\$)	Action
No data available in table											
Showing 0 to 0 of 0 entries											

Filter all columns:

[FAS Home](#) | [USDA.gov](#) | [USA.gov](#) | [White House](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#)

# Budget (cont'd)

Activity Codes



Reminder of expense types allowed in the USDA budget



Reminder of locations allowed in the USDA budget



```
codes[1].txt - Notepad
File Edit Format View Help
Activity Codes
579 ITSH
580 Administration
1872 Construct fish ponds

Expense Types
Handling
Internal Transportation
Warehouse
Equip. Leases
Equipment
Office
Travel
Prof. Services
Benefits
Salaries
Other

Location Types|
Field
Headquarter
```

# Budget (cont'd)

You can make your budget in Excel using the activity codes and these column headers. A template is provided on the FAS website for your convenience.

PVO BUDget Improvement Example.xlsx - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Acrobat

Clipboard Font Alignment Number Styles Cells Editing

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	FY	Activity	Exp Type	Location	Details	Qty	\$/unit	NICRA%	Cash%									
2																		
3	2013	1866	Prof. Services	Field	Clerks	5000	5	30	50									
4	2013	1866	Prof. Services	Field	PM	1000	20	30	50									
5	2013	1866	Prof. Services	Field	Engineers	5000	10	30	50									
6	2013	1866	Prof. Services	Field	Secretary	500	10	30	50									
7	2014	1866	Prof. Services	Field	Clerks	5000	10	30	50									
8	2014	1866	Prof. Services	Field	PM	1000	20	30	50									
9	2014	1866	Prof. Services	Field	Engineers	5000	10	30	50									
10	2014	1866	Prof. Services	Field	Secretary	500	10	30	50									
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
32																		

Ready 80%

Proposal PVO Budget List - Windows Internet Explorer provided by Foreign Agricultural Service

<https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/CreateNewProposalPVOBudget/15>

File Edit View Favorites Tools Help

[Favorites](#) | [Free Hotmail](#)

Proposal PVO Budget List

You are here : [Home](#) > [Proposal](#) > [Proposal Summary](#) > PVO Budget List  
 Welcome **fais\_admin** , On behalf of   [\[ Log Off \]](#)

## Proposal PVO Budget List

**INSTRUCTIONS** ?

Budget List

2013	1866	Prof. Services	Field	Clerks	5000	5	30	50
2013	1866	Prof. Services	Field	PM	1000	20	30	50
2013	1866	Prof. Services	Field	Engineers	5000	10	30	50
2013	1866	Prof. Services	Field	Secretary	500	10	30	50
2014	1866	Prof. Services	Field	Clerks	5000	10	30	50
2014	1866	Prof. Services	Field	PM	1000	20	30	50
2014	1866	Prof. Services	Field	Engineers	5000	10	30	50
2014	1866	Prof. Services	Field	Secretary	500	10	30	50

[Back to Budget List](#)

**My FAIS Alerts**

- Solicitation ID: 7
- Program Type: FFP
- Fiscal Year: 2012
- Status: In Progress
- Country: To Be Decided

**Data Navigation**

- [Print Proposal](#)
- [Download Proposal](#)
- [Download Proposal Attachments](#)
- [View Proposal Assignment](#)
- [View Applicant Details](#)
- [View Introduction](#)
- [View Commodity](#)
- [View Result](#)
- [View PVO Budget](#)
- [Proposal Summary](#)
- [Proposal Assignment](#)
- [Applicant Details](#)
- [Introduction](#)
- [Result](#)
- [Commodity](#)
- [PVO Budget](#)

Internet 100%

# Budget (cont'd)

## INSTRUCTIONS ?

All lines which did not have error were successfully processed!

### Budget List

2013	1879	Prof. Services	Field Clerks	5000	5	30	50
2013	1879	Prof. Services	Field PM	1000	20	30	50
2013	1882	Prof. Services	Field Engineers	5000	10	30	50
2013	1882	Prof. Services	Field Secretary	500	10	30	50
2014	1882	Prof. Services	Field Clerks	5000	10	30	50
2014	1882	Prof. Services	Field PM	1000	20	30	50
2014	1882	Prof. Services	Field Engineers	5000	10	30	50
2014	1882	Prof. Services	Field Secretary	500	10	30	50

- Fiscal Year: 2012
- Status: In Progress
- Country: To Be Decided

#### Data Navigation

- Print Proposal
- Download Proposal
- Download Proposal Attachments
- View Proposal Assignment
- View Applicant Details
- View Introduction
- View Commodity
- View Result
- View PVO Budget
- Proposal Summary
- Proposal Assignment
- Applicant Details
- Introduction
- Result
- Commodity
- PVO Budget

#### Budget Summary

Fiscal Year	Cash (\$)	Monetization (\$)	Total (\$)
2014	81250.00	81250.00	162500.00
2013	65000.00	65000.00	130000.00
<b>Total</b>	<b>146250.00</b>	<b>146250.00</b>	<b>292500.00</b>

#### List of PVO Budgets

[Add Line Item](#) | 
 [Add Bulk](#) | 
 [Delete All](#) | 
 [Delete Yearly budget](#)

Fiscal Year	Activity	Expense Type	Details	Quantity	Price Per Unit (\$)	Total Price (\$)	NICRA %	Total After NICRA (\$)	Cash (\$)	Monetization (\$)	Action
2014	Build fish ponds	Prof. Services	Secretary	500	10.00	5000.00	30.00	6500.00	3250.00	3250.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2013	Build fish ponds	Prof. Services	Engineers	5000	10.00	50000.00	30.00	65000.00	32500.00	32500.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2013	Build fish ponds	Prof. Services	Secretary	500	10.00	5000.00	30.00	6500.00	3250.00	3250.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2014	Build fish ponds	Prof. Services	Clerks	5000	10.00	50000.00	30.00	65000.00	32500.00	32500.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2014	Build fish ponds	Prof. Services	PM	1000	20.00	20000.00	30.00	26000.00	13000.00	13000.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2014	Build fish ponds	Prof. Services	Engineers	5000	10.00	50000.00	30.00	65000.00	32500.00	32500.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2013	ITSH	Prof. Services	Clerks	5000	5.00	25000.00	30.00	32500.00	16250.00	16250.00	<a href="#">Edit</a>   <a href="#">Delete</a>
2013	ITSH	Prof. Services	PM	1000	20.00	20000.00	30.00	26000.00	13000.00	13000.00	<a href="#">Edit</a>   <a href="#">Delete</a>

Showing 1 to 8 of 8 entries

Filter all columns:

- **Submitting Reports in FAIS**
  - All reports for all agreements must be submitted in FAIS
  - USDA will not accept any reports, including financial reports, electronically through PEB reports (email)

# Submitting Reports Pre-FY2012

Agreement List - Windows Internet Explorer provided by Foreign Agricultural Service

http://www.fas.usda.gov/FAIS/webapp/Compliance/ComplianceReportsInAgreement/ListAgreement

File Edit View Favorites Tools Help

Agreement List

Home Budget & Planning Proposal Agreement Procurement Compliance Reports Administration About FAIS

My FAIS Alerts

You are here : Home > Compliance > Reports > Agreement Level Reports

**Agreement List**

Click on "agreement level reports" from the drop down menu under Compliance.

Search for the agreement to you wish to report.

INSTRUCTIONS

Search Criteria

Organization ALL

Country ALL

Status ALL

Fiscal Year 2011

Program Type ALL

Search

Compliance Actions

PP-Level Reports

Agreement-Level Reports

Program Evaluation Report

Trip Report

Ad-hoc Review Report

Success Story Report

ams [ Log Off ]

**List of Agreements**

Agreement #	Program Type	Organization	Country	Status	FAD Contact	Agreement Executor	Actions
No data available in table							
Showing 0 to 0 of 0 entries							

Filter all columns:

FAS Home | USDA.gov | USA.gov | White House | FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement

http://www.fas.usda.gov/FAIS/webapp/Compliance/ComplianceReportsInAgreement/ListAgreement

Local intranet 100%



# Submitting Reports Pre-FY2012 (cont'd)


 United States Department of Agriculture  
**Food Aid Information System**  
 (QA)

Linking U.S. Agriculture  **FAS** to the World

Home | Proposal | Agreement | Compliance | Reports | Administration | About FAIS

My FAIS

You are here : [Home](#) > [Compliance](#) > [Agreement-Level Reports](#) > Reports

Welcome test [ [Log Off](#) ]

## Agreement-Level Reports

**INSTRUCTIONS** ?

List of Financial Reports

Create New Financial Report

Id	Organization	Agreement#	Country	Status	Start Date	End Date	Created By	Action
5	LI		Mozambique	Submitted	09/01/2012	11/30/2012		<a href="#">Summary</a>   <a href="#">Delete</a>

Show
Filter all columns:

List of Project Status Reports

Create New Project Status Report

Id	Organization	Agreement#	Country	Status	Start Date	End Date	Created By	Action
3	LI		Mozambique	Submitted	09/01/2012	11/26/2012		<a href="#">Summary</a>   <a href="#">Delete</a>
4	LI		Mozambique	In Progress	11/25/2012	11/29/2012		<a href="#">Summary</a>   <a href="#">Delete</a>

Showing 1 to 2 of 2 entries
Filter all columns:

[FAS Home](#) | [USDA.gov](#) | [USA.gov](#) | [White House](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#)

To submit new log/mons or project status reports, click "create new"

# Submitting Reports Pre-FY2012 (cont'd)


 United States Department of Agriculture  
**Food Aid Information System**  
 (QA)

Linking U.S. Agriculture 

[Home](#) | [Proposal](#) | [Agreement](#) | [Compliance](#) | [Reports](#) | [Administration](#) | [About FAIS](#)

You are here : [Home](#) > [Compliance](#) > [Agreement-Level Reports](#) > [Reports](#) > Project Status Report Summary Welcome test [ [Log Off](#) ]

## Project Status Report Summary

**INSTRUCTIONS** ?

Summary

Edit Project Status Report

Comments

Attachments

Participant

Agreement

Country

Status

Report Period Start Date

Report Period End Date

Is Last Report

**Workflow History**

User	Date	Action	Status	Comments
	1/31/2012 04:33:20	UnSubmit	In Progress	test it back
	11/10/2011 02:41:32	Submit	Submitted	

Showing 1 to 2 of 2 entries Filter all columns:

**Workflow Actions**

**My FAIS**

**Alerts**

- [Redacted]
- [Redacted]
- Country: Mozambique
- Report Start Date: 11/25/2012
- Report End Date: 11/29/2012
- PSR Status: In Progress
- Is Last Report: Yes

**Data Navigation**

- Project Status Summary
- Results
- Activities & Beneficiaries
- Commodity Receipt & Loss
- Commodity Direct Distribution
- Commodity Monetization
- View Project Status Report
- View Comparison Outcome

[FAS Home](#) | [USDA.gov](#) | [USA.gov](#) | [White House](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#)



United States Department of Agriculture  
**Food Aid Information System**  
 (QA)

Linking U.S. Agriculture  **FAS** to the World

[Home](#) | [Proposal](#) | [Agreement](#) | [Compliance](#) | [Reports](#) | [Administration](#) | [About FAIS](#)

You are here : [Home](#) > [Compliance](#) > [Agreement-Level Reports](#) > [Reports](#) > Edit Project Status Report

Welcome test [ [Log Off](#) ]

**My FAIS**

Alerts

- o Ps
- o In
- o Aj
- o 20
- o Country: Mozambique
- o Report Start Date: 11/25/2012
- o Report End Date: 11/29/2012
- o PSR Status: In Progress
- o Is Last Report: Yes

**Data Navigation**

- o [Project Status Summary](#)
- o [Results](#)
- o [Activities & Beneficiaries](#)
- o [Commodity Receipt & Loss](#)
- o [Commodity Direct Distribution](#)
- o [Commodity Monetization](#)
- o [View Project Status Report](#)
- o [View Comparison Outcome](#)

## Edit Project Status Report Basics

**INSTRUCTIONS** ?

Summary

Edit Project Status Report

Comments

Attachments

### Basic Details

Participant	<input type="text"/>
Financial Year	<input type="text"/>
Agreement	<input type="text"/>
Country	<input type="text"/>
Status	<input type="text" value="In Progress"/>
Agreement Start(Sign) Date	<input type="text" value="9/1/2012"/>
Anticipated Monetization Date	<input type="text" value="2/28/2013"/>
Anticipated Completion Date	<input type="text" value="8/31/2015"/>
Report Period Start Date	<input type="text" value="11/25/2012"/> <input type="button" value="Calendar"/> (MM/DD/YYYY)
Report Period End Date	<input type="text" value="11/29/2012"/> <input type="button" value="Calendar"/> (MM/DD/YYYY)
Is Last Report	<input checked="" type="checkbox"/>

[FAS Home](#) | [USDA.gov](#) | [USA.gov](#) | [White House](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#)



United States Department of Agriculture  
**Food Aid Information System**  
 (QA)

Linking U.S. Agriculture  to the World

[Home](#) | [Proposal](#) | [Agreement](#) | [Compliance](#) | [Reports](#) | [Administration](#) | [About FAIS](#)

**My FAIS**

**Alerts**

- o Participant: Land O' Lakes, In
- o A
- o 20
- o C
- o Report Start Date: 11/25/2012
- o Report End Date: 11/29/2012
- o PSR Status: In Progress
- o Is Last Report: Yes

**Data Navigation**

- o Project Status Summary
- o Results
- o Activities & Beneficiaries
- o Commodity Receipt & Loss
- o Commodity Direct Distribution
- o Commodity Monetization
- o View Project Status Report
- o View Comparison Outcome

You are here : [Home](#) > [Compliance](#) > [Agreement-Level Reports](#) > [Reports](#) > Project Status Report Comments Welcome test [ [Log Off](#) ]

## Project Status Report Comments

**INSTRUCTIONS** ?

Summary
Edit Project Status Report
Comments
Attachments

### Participant Comments

View PP Comments

Add PP Comments

### FAD Comments

View FAD Comments

Add FAD Comments



United States Department of Agriculture  
**Food Aid Information System**  
 (QA)

Linking U.S. Agriculture   
**FAS** to the World

[Home](#) | [Proposal](#) | [Agreement](#) | [Compliance](#) | [Reports](#) | [Administration](#) | [About FAIS](#)

**My FAIS**

**Alerts**

- F
- I
- 1
- 2
- C
- Report Start Date: 11/25/2012
- Report End Date: 11/29/2012
- PSR Status: In Progress
- Is Last Report: Yes

**Data Navigation**

- Project Status Summary
- Results
- Activities & Beneficiaries
- Commodity Receipt & Loss
- Commodity Direct Distribution
- Commodity Monetization
- View Project Status Report
- View Comparison Outcome

You are here : [Home](#) > [Compliance](#) > [Agreement-Level Reports](#) > [Reports](#) > Attachments Welcome test [ [Log Off](#) ]

## Attachments

**INSTRUCTIONS** ?

Summary
Edit Project Status Report
Comments
Attachments

### Compliance Basic Information

Compliance Report Type:

Report Status:

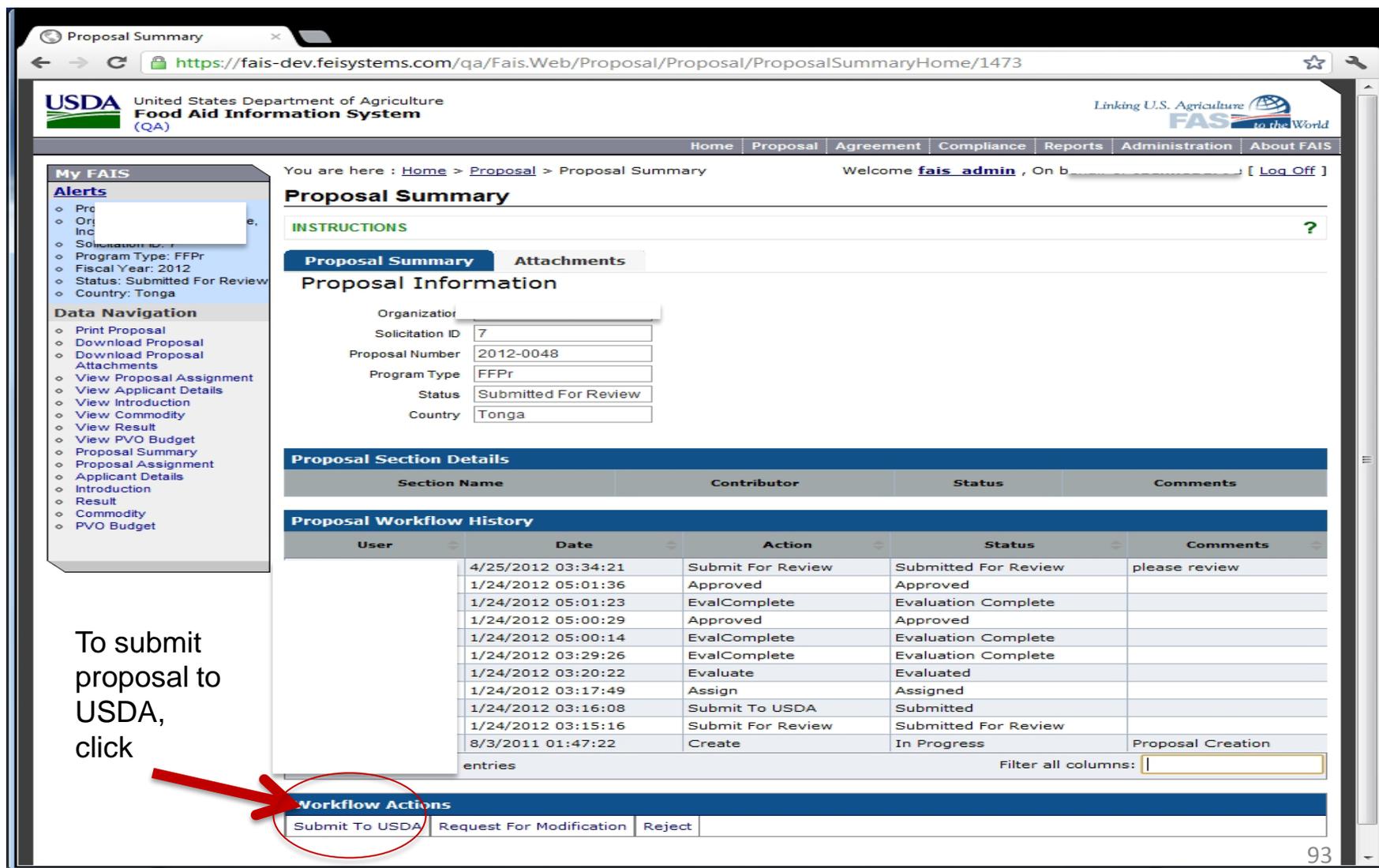
### Upload a file

File Type:

File Name:  No file chosen

Comment:

[FAS Home](#) | [USDA.gov](#) | [USA.gov](#) | [White House](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#)



Proposal Summary  
 https://fais-dev.feisystems.com/qa/Fais.Web/Proposal/Proposal/ProposalSummaryHome/1473

United States Department of Agriculture  
**Food Aid Information System (QA)**

Home | Proposal | Agreement | Compliance | Reports | Administration | About FAIS

You are here: [Home](#) > [Proposal](#) > Proposal Summary  
 Welcome **fais\_admin**, On [Log Off](#)

### Proposal Summary

**INSTRUCTIONS**

[Proposal Summary](#) | [Attachments](#)

#### Proposal Information

Organization:   
 Solicitation ID:   
 Proposal Number:   
 Program Type:   
 Status:   
 Country:

#### Proposal Section Details

Section Name	Contributor	Status	Comments

#### Proposal Workflow History

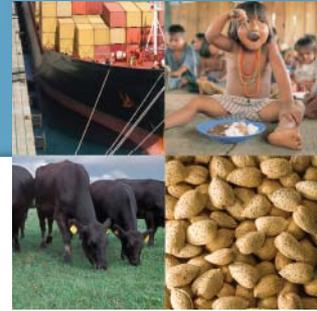
User	Date	Action	Status	Comments
	4/25/2012 03:34:21	Submit For Review	Submitted For Review	please review
	1/24/2012 05:01:36	Approved	Approved	
	1/24/2012 05:01:23	EvalComplete	Evaluation Complete	
	1/24/2012 05:00:29	Approved	Approved	
	1/24/2012 05:00:14	EvalComplete	Evaluation Complete	
	1/24/2012 03:29:26	EvalComplete	Evaluation Complete	
	1/24/2012 03:20:22	Evaluate	Evaluated	
	1/24/2012 03:17:49	Assign	Assigned	
	1/24/2012 03:16:08	Submit To USDA	Submitted	
	1/24/2012 03:15:16	Submit For Review	Submitted For Review	
	8/3/2011 01:47:22	Create	In Progress	Proposal Creation

entries Filter all columns:

#### Workflow Actions

[Submit To USDA](#) | [Request For Modification](#) | [Reject](#)

To submit proposal to USDA, click



# Best Practices for Proposal Submissions under USDA Food Assistance Programs

**Jennifer Wenger, Food Assistance Division**  
**Colin Miller, Food Assistance Division**  
**Amy Ritualo, Monitoring and Evaluation Staff**

A complete checklist can be found in the Proposal Guidance and FAIS Instructions:

## Checklist for Submitting Proposals in FAIS

### Proposal Summary Section

- SF-424 Attached
- Strategic Analysis Attached
- Project Level Frameworks Attached
- Performance Monitoring Plan Attached
- Evaluation Plan Attached
- Letters of Support Attached (Not Required)

### Introduction Section

- All required boxes are filled in for country, project dates, etc.
- Introduction box includes descriptions based on Proposal Guidance for the following areas:
  - One paragraph summary of proposed project
  - In-Country Registration Status
  - Organizational Capability
  - FFPr Only: Lasting Impact
  - MGD only: Local Capacity Building
  - MGD only: Commitment to Education
  - MGD only: Graduation and Sustainability
- Completed Program Administration Tab

- Applications must include an **Introduction** with a one paragraph summary of their proposed project and the following:

McGovern-Dole	Food for Progress
In-Country Registration Status	In-Country Registration Status
Organizational Capability	Organizational Capability
Local Capacity Building	Lasting Impact
Commitment to Education	Explanation of Need (Strategic Analysis)
Graduation and Sustainability	Budget (FAIS budget section)
Explanation of Need (Strategic Analysis)	
Budget (FAIS budget section)	

## Best Practices for the Introduction Section:

Home Proposal Agreement Compliance Reports

You are here : [Home](#) > [Proposal](#) > [Proposal Summary](#) > Introduction Details  
Welcome [fais\\_admin](#), On behalf of

### Proposal Introduction Section Details

**INSTRUCTIONS**

Introduction Summary **Introduction Details** Program Administration List

#### Introduction Details

Country  \*

Anticipated Start Date  (MM/DD/YYYY) \*

Anticipated Completion Date  (MM/DD/YYYY) \*

Anticipated Monetization Completion Date  (MM/DD/YYYY)

Is This A Continuation Of Previous Program

Is This A Consortium

Introduction

Save

**Summary of Program:**

**In Country Registration Status:**

**Past Experience with Food Aid:**

**Lasting Impact (FFPr):**

**Methods of involving local community/government or indigenous institutions (MGD):**

**Commitment to Education (MGD):**

**Sustainability and Graduation (MGD):**

# Strategic Analysis

<p>Why?</p>	<p><b><u>To understand:</u></b></p> <ul style="list-style-type: none"> <li>• Which results are most important and that the project aims to impact</li> <li>• Needed changes to reach higher level results</li> <li>• Which potentially constraining factors are beyond the ability to control</li> </ul>
<p>What?</p>	<p><b><u>Should review:</u></b></p> <ul style="list-style-type: none"> <li>• Target population needs in context of USDA priorities</li> <li>• Operating environment: internal and external opportunities/obstacles</li> <li>• Explain what other organizations are doing in country</li> <li>• Overview of relevant host government programs, policies, and strategies</li> </ul>
<p>How?</p>	<p><b><u>As needed:</u></b></p> <ul style="list-style-type: none"> <li>• Conduct needs assessments, situation analysis, SWOT, Force Field</li> <li>• Consult target beneficiaries, field personnel, etc.</li> <li>• Review organizational reports, strategies, programming documents</li> </ul>

## **In five pages, the strategic analysis should:**

- 1) Explanation of Need
- 2) Describe Proposed Project's Response and In-country Coordination
- 3) Explain Project Level Framework

(FAIS: Strategic Analysis can be attached in the Proposal Summary section under the attachments tab)

- 7 CFR 1499.4/1599.4: Applications must include a **Plan of Operation**

FAIS: Results Section  
FAIS: Commodity  
Section

Plan of  
Operation

- Key FAIS Results Section components:
  - **Activity Descriptions**
  - **Outputs and Beneficiaries**
  - **Results and Indicators**

## Updates to Activity Description Guidance:

- Activity descriptions should **not** include
  - 1) Cash and non-cash contributions
  - 2) Targeted geographic area
  - 3) Amount of funds/commodities requested

Summary

Results

**Activities & Beneficiaries**

Mapping

Other Details

## Add/Edit Proposal Activity

Activity

Custom Title



\*

Custom Activity Name

**Custom Title**



Activity Description

**-- Detailed activity description**

Save

## **Best Practices:**

- Use standard activity titles
- Clear and thorough descriptions
- Activities should be targeted
- Consistency across proposal sections and attachments

# Outputs and Beneficiaries

- Applicants must edit each activity to add
  - Beneficiaries
  - Outputs

List of Activities	<a href="#">Create New Activity</a>
Activity	Actions
Consolidate financing collective leasing of mechanized inputs	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Outputs &amp; Beneficiaries</a>
Establish and strengthen agro-dealer networks	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Outputs &amp; Beneficiaries</a>
Establish demonstration plots for improved production	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Outputs &amp; Beneficiaries</a>
Establish demonstrations for smallholder layer & egg production	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Outputs &amp; Beneficiaries</a>
Facilitate access to formal finance mechanisms	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Outputs &amp; Beneficiaries</a>



- **Best Practices:**
  - Include all relevant outputs and beneficiaries

- FAIS Results section has been overhauled
- **Update to Results Section Guidance:**
  - Results are now numbered
  - Foundational results are included
  - “Method of Monitoring” not required

## Best Practices:

- Use standard FFPr/MGD indicators
- Indicators should be direct
- Distinct activities should correspond to relevant results
- Consistency across proposal sections and attachments

# Project-Level Frameworks

- ☑ **An RF is a graphical representation of the set of intermediate results that must be attained in order to achieve the highest level result (SO)**
- ☑ **Identifies intermediate results (IR) which are necessary and sufficient to achieve the Strategic Objective (SO)**
- ☑ **Identifies critical assumptions**
- ☑ **Provides a cause and effect theory of change**
  - Activities lead to achievement of initial results
  - Lower level results support achievement of higher level results
- ☑ **Creates the basis for measuring, analyzing and reporting on results**
- ☑ **Provides a framework for designing and conducting evaluations**

# Best Practices for Project-Level Frameworks

Challenges	Solutions
Formatting	<ul style="list-style-type: none"><li>• Use boxes to frame results and activities</li><li>• Number results and activities</li><li>• Distinguish results your organization will achieve from results achieved by others</li></ul>
Causal Gaps	<ul style="list-style-type: none"><li>• Ensure that the relationship linking results is causal and not descriptive</li><li>• Identify all necessary and sufficient results at each level of the FW by asking “how?” and “why?”</li></ul>

# Best Practices for Project-Level Frameworks

## Challenges Solutions

### Content

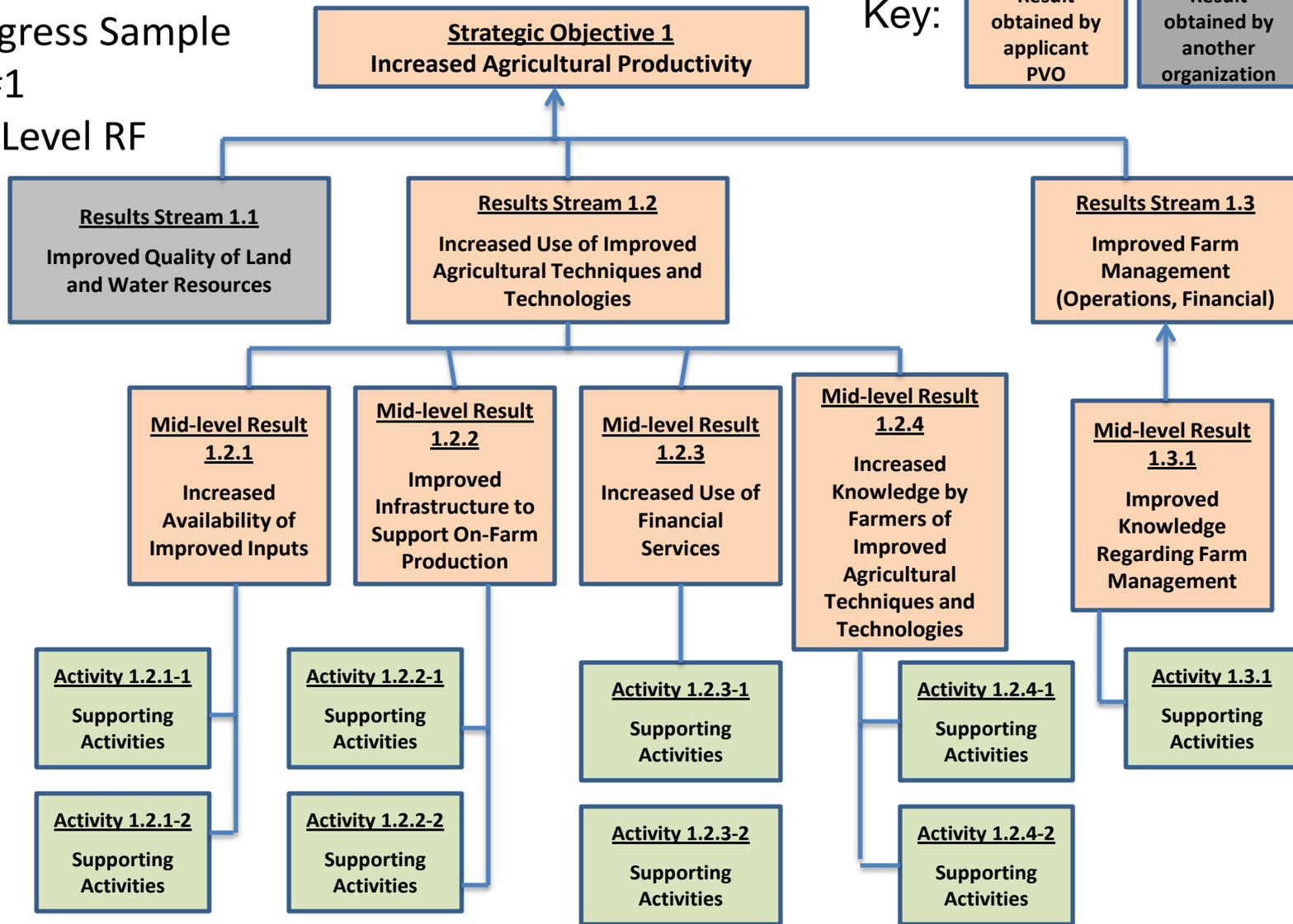
- Include all results provided in the program framework
- Program results that your project will not address should be grayed-out in your project framework and discussed in the strategic analysis
- May identify lower level results that are not in the USDA program frameworks
- Provide justification for adding results not in the USDA program framework in your strategic analysis

# Food for Progress Sample #1

Key:



## Project-Level RF



### Foundational Results

Increased Capacity of Government Institutions

Improved Policy and Regulatory Framework

Increased Access to Improved Market Information

Improved Capacity of Key Groups in the Agriculture Production Sector (Coops and Small Shareholder Farmers)

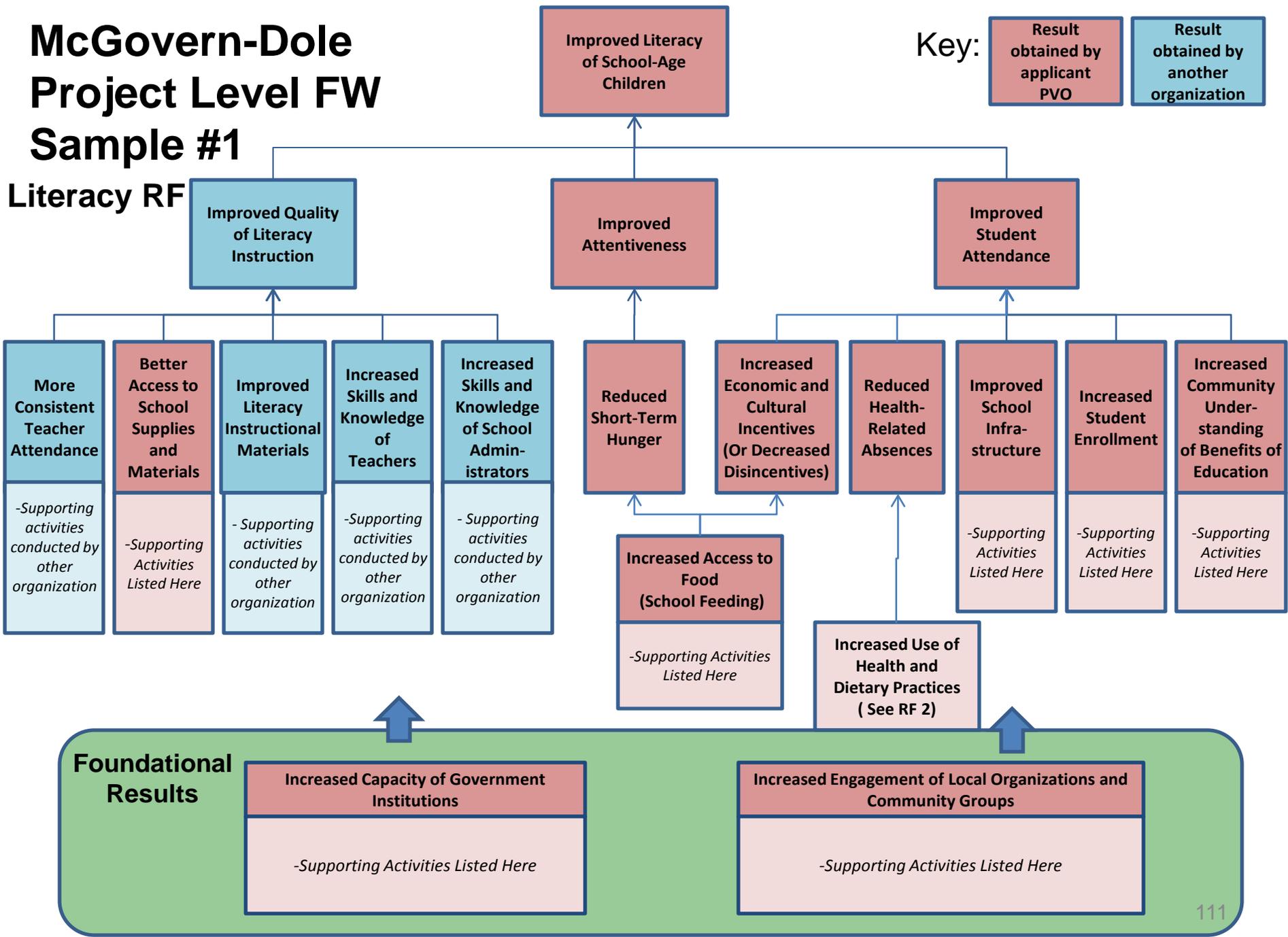
Increased Leverage of Private-Sector Resources

# McGovern-Dole Project Level FW Sample #1

Key:

Result obtained by applicant PVO	Result obtained by another organization
----------------------------------	---

Literacy RF



# Performance Monitoring Plans

## Good Practices in Proposal Submissions: PMP

- Identify performance indicators for all objectives/results
- Must include relevant standard indicators
- Indicators meet criteria: direct, objective, adequate and practical
- Data collection methods are realistic, appropriate and reliable
- Identify methods to ensure data quality
- Information is meaningful, used for program management and to assess progress in achieving results
- *Include PMP as an attachment in FAIS*

Performance Indicator	Indicator Definition and Unit of Measurement	Data Source	Method/ Approach of Data Collection or Calculation	Data Collection		Analysis, Use and Reporting	
				When	Who	Why	Who

## Result from your Results Framework

<ul style="list-style-type: none"> <li>• Identify the performance indicator</li> <li>• Include all standard indicators</li> </ul>	<ul style="list-style-type: none"> <li>• Provide definitions of terms</li> <li>• Numerator /Denominator</li> <li>• Unit of measurement (number, percent, percent change)</li> <li>• Schools, students, teachers, firms, hectares, farmers</li> <li>• Disaggregation</li> </ul>	<ul style="list-style-type: none"> <li>• Baseline survey</li> <li>• Project records</li> <li>• Student standard assessments</li> <li>• DHS</li> <li>• LSMS</li> <li>• Administrative records</li> </ul>	<ul style="list-style-type: none"> <li>• Sampling techniques</li> <li>• Questionnaires [Knowledge, Practice, Attitudes (KPA); KAB; expenditure surveys; DHS questionnaires; nutrition surveys]</li> <li>• Direct observation with standard forms</li> <li>• Student performance assessments from district education offices</li> <li>• Pre- and post-test</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly</li> <li>• Semi-annual</li> <li>• Annual</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• Extension agents</li> <li>• Project staff</li> <li>• District data collectors</li> <li>• Reviewed and Verified by M&amp;E</li> </ul>	<ul style="list-style-type: none"> <li>• Why is the data important</li> <li>• How will it be used</li> </ul>	<ul style="list-style-type: none"> <li>• COP</li> <li>• Project management</li> <li>• USDA</li> <li>• Beneficiaries</li> <li>• External evaluators</li> </ul>
---	--	---	--	--	---	--	---

## Good Practices in Proposal Submissions: Evaluation Plans

- Reflects USDA M&E Policy
- Hire independent, external evaluator from project start
- Describes M&E management and evaluation timeline
- Proposed evaluation questions with clear methodology
- Participatory approach
- Mixed-methods design
  - Qualitative
  - Experimental and quasi-experimental
- Dissemination of findings and lessons learned
- Realistic budget (min. 3% project budget)
- *Include evaluation plan as an attachment in FAIS (max. 10 pages)*



United States  
Department of  
Agriculture



Foreign  
Agricultural  
Service

A wide-angle photograph of a rural landscape. In the foreground, there is a dirt road and a grassy field. A large, calm lake occupies the middle ground. In the background, there are rolling green hills with patches of brown soil, suggesting agricultural fields. The sky is a clear, bright blue.

# Questions ?